

Cummins College of Engineering for Women

Sharpening Engineering Acumen with a difference NAAC Accredited



Approved by AICTE, New Delhi & DTE, Mumbai Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

All the welfare measures provided by samstha / college are for motivating and satisfying the employees. The samstha / college has well documented HR policy which reflects the performance appraisal system, welfare measures leading to avenues for employee's career development. The samstha /college considers welfare measures as their investment rather than an expense. The samstha / college has following effective welfare measures for its employees.

- 1. Employees Provident Fund:
- 2. Medi claim-Health Insurance:
- 3. Gratuity is applicable to every employee as per the rules & regulations laid by GoM.
- 4. Full paid Maternity Leave: Samstha provides 180 days full paid maternity leaves.
- 5. Fee concession: Samstha provides fees concession to the wards of weaker employees.
- 6. Encashment of Earned Leave: Employee has facility for en-cashing the earned leaves.
- 7. Timely Credit of Salary to bank account: Every month, the employee gets the salary on time.
- 8. Reimbursement of Membership fees of professional society.
- 9. Medical leave encashment Facility of balance medical leave to ad-hoc faculties are available.
- 10. Career Advancement Scheme: Elevation to higher posts/ ranks as per respective eligibility.
- 11. Employee has facility for availing interest-free Festival Advance.
- 12. Early punch &/or leaves are sanctioned to the employee pursuing higher degrees.
- 13. Samstha provides Laptop to principal, accounts / admin officer, T & P Officer, IT cell staff.
- 14. Samstha also provides the vehicle to the principal.
- 15. College has a tea club to maintain a healthy & friendly environment among the employees.
- 16. Samstha provides Staff Quarter for the employees
- 17. Samstha pays mobile bill for the few of the responsibility shouldering employees.











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- 17. Samstha provides vehicle to the staff for transportation during on-duty work.
- 18. Samstha provides free bus facilities for employees & the wards admitted to college to commute.
- 19. Samstha provides relief funds to economically weaker employees for major medical emergencies.
- 20. Samstha provides winter & summer vacations to eligible employees.
- 21. Samstha protects the salary of newly appointed employees.

Self-appraisal:

The college gives a fair chance to employees to evaluate their performance and determine their strengths and flaws. Employees can identify their areas for improvement & accordingly work on self-set goals. The employees have to submit the self-appraisal report at the end of every academic year with the following information details personal information, Academic record, experience Research experience/contribution and training, Industry interaction, innovations contributions and special efforts in teaching with documentary evidence etc. The reporting officer (HoD) and Principal give independent marking according to weightage & thus provides recommendations for employee. The process of self-appraisal is transparent. Based on the student feedback, the Principal and Dean Academics give suggestions to the teaching.

Avenues for career development/progression:

Samstha conducts career development programs for employees' professional growth. Samstha believes that every employee should develop skills within or outside the organization for salary hikes & promotion. This helps to retain Samstha's current employees & at the same time employees feel valued. Samstha organizes Faculty Development Programs, Workshops, Seminars, Trainings for the employees.



Dr. Milind Khanapurkar Principal Maharshi Karve Stree Shikehan Sanetha's Cummins College of Engineering for Women Mingan, Nagpur-44110.











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Fees Concession

Samstha provides scholarship/fees concession to the wards of economically weaker employees



Dr. Milind Khanapurkar Principal Maharshi Karve Stree Shikshan Sanetha's Curnella Colege of Engineering for Women Hispan, Nappar-41116.

Tel. No.: 9657667030 E-mail: office@cumminscollege.edu.in,









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Sample Proof

for

Scholarship/fees concession

Tel. No.: 9657667030 E-mail: office@cumminscollege.edu.in,









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Date: 10/11/2022

TP/

the principal,

sun: Request virgarding scholarship to Sometha's Employee's, daughter.

Respected siv,

g dissistent professor SHALLCSH SAHU, working in computer Engineering department, can nequesting you to brindy consider my application for Scholarship; given by "maharshi karrestree shikshan Samstha's" to employeers immediate daughter:

As my daughter to Ishira shallesh sahu has been taken admission in 1th year, GTC branch for academic year 2022-2023.

4na 10/11/22 April

Themsing you!

prog-shoulesh sahu cc. olaph



Dr. Milind Khanapurkar Principal Maharshi Karve Stree Shikshan Sanethe's Curreliae College of Engineering for Womer Hages, Napper 44110.

Tel. No.: 9657667030 E-mail: office@cumminscollege.edu.in,









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Cummins College of Engineering, Nagpur No.89

Journal Voucher

No.	3		Dated	; 29-Mar-23
	Particulars		Debit	Credit
	Scholarship to Students	Dr	5,496.00	
То	F.Y.Tuition Fees			5,496.00
On A	account of : Being Scholarship amount transferred to fees for 2022-23 SAHU			
	ISHIKA SHAILESH 1st yr/eTC/Open/2022-23.		₹ 5,496.00	7 5,496.00

Authorised Signatory

Prepared by

Checked by

Verified by



Dr. Milind Khanapurkar Principal Maharshi Karve Sares Shikshan Sanethe' Currentes College of Engineering for Wome Hisons, Napur 44110.

Tel. No.: 9657667030 E-mail: office@cumminscollege.edu.in,









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Festival Advance

Samstha provides facility for availing interest-free Festival Advance



Dr. Millind Khanapurkar Principal Maharsh Karve Stres Shikshan Sanethe's Cuisrelins College of Engineering for Women Hispan, Nappar-441110.

Tel. No.: 9657667030 E-mail: office@cumminscollege.edu.in,









Cummins College of Engineering for Women

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Sample Proofs

for

Festival Advance Facility
Availed by the Employees

Tel. No.: 9657667030 E-mail: office@cumminscollege.edu.in,







Cummins College of Engineering for Women Hingna, Nagpur 441110 Salary for the month of October 2018 paid in November 2018 Non Teaching(Administration) Staff

١	Month Days	31						Total	Earnin	os.								To	al Ded	uctions				
,	Name of Employee	Designation	Present Days	Basic	Grade Pay	Basic Revised	D.A. 130%		CLA		Pay.	Add. Spl. Pay	WA	Diwall Advance	Gross Salary	PF	PT	п	Tea Club	Stamp	1	Total Deduct	Net Salary	Signature
	Scale 9300-34800	Administrative	31	17570	4800	22370	29081	4474	240	0	0	0	0	15000	71165	1800	200	0	0	1	1125	3126	68039.00	
2		Deputy Accountant	31	11010	4200	15210			240	400	0			15000			200				0	301		ALBAYS
	Manish Raut 9300-34800 AGP 4300	T & P Officer	31	10990	4300	15290	19877	3058	240		7200													() MPPau
	Pravin Selukar Scale 9300-34800 AGP 4200	Asst. Librarian	31	11010	4200	15210	19773	3042	240	400	0	0		15000	53665	1800	200		100		0			T.V.
5	AShish Chokhare Scale 5200-20200 AGP 1900	Jr. Clerk	31	8860	1900	10760	13988	2152	150	400	0	C		15000	42450	1800			10		0			
6	Mithun Ragenwar Scale 5200-20200 AGP 1900	Junior Clerk	31	6600	1900	8500	11050	1700	150	400	C	(15000						0 1	0			T. a.
7	Swati Abdeo Scale 5200-20200 AGP 1900	Junior Clerk	31	6600	1900	8500	11050	1700	150	400	(1500	e -e)12				0 10		0			1. Au
8	Mr. Alankar Joshi Scale 5200-20200 AGP 1900	Junior Library Clerk	31	6600	1900	8500	1105	0 1700	150	400			0	0 1500	0 3680	0 180	0 20	00	0 10	1		0 21	34699.0	
9	Kamlesh Puranik Scale 5200-20200 AGP 1900	Maintanance Clerk	31	6350	190	825	1072	5 1650	150	400			0	0 1500	0 3617	5 180	0 20	00	0	0 1	(0 20	34174.0	
10	Pankaj Dolas Scale 5200-20200 AGP 1900	Junior Clerk	31	6110	190	0 801	0 1041	3 1602	150	400		0	0	0 1500	3557	5 180	0 20	00	0 1	00 1		0 21	01 33474.0	
11	Sachin Sawarkar Scale 4440-7440 AGP 1300	Peon	31	558	0 130	0 688	0 894	1376	9:	5 400	200	0	0 5	800	00 2774	15 180	10 2	00	0 1	00 1	1	0 21	01 25644.0	
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13	Sanjay Gedam 4440-7440 AGP 1300	Peon	31	558	30 130	00 688	89	A SAN	6 9	5 40		0	0	50 80	00 257	45 18	00 2	200	0	0 1		0 20	001 23744.	000
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Principal
Maharshi Karve Stree Shikshan Sanetha's
Cummins College of Engineering for Women
Hingna, Nagpur-441118.

Cummins College of Engineering for Women Hingna, Nagpur 441110 Salary for the month of October 2018 paid in November 2018

Non Teaching (Technical) Staff

	Month Days	31						Ť	otal Ea	rnings			_					Tot	tal Ded	uctions				
Sr No	Name of Employee	Designation	Present Days	Basic	Grade Pay	Basic Revised	D.A. 130%	H.R.A. 20%	CLA	TA	Special Pay		WA	Diwali Advance	Gross Salary	PF	PT	п	Tea Club	Reven ue Stamp	House Rent	Total Deduct	Net Salary	Signature
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1	Deparment Surnii Patil Scale 4440-7440 AGP 1600	Lab Attendent	31	5650	1600	7250	9425	1450		400					26725				100		0	2101	23549.00	
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3	Jagdish Gupta Scale 5200-20200 AGP 2400	Tech. Assistant	31	6700	2400	9100	11830	1820	150	400	ľ			- 4	•							201	36774.00	
4	Nirmal Muley Scale 5200-20200	Tech. Assistant	31	6170	2400	8570	1114	1714	150	400				15000	36975	0	200		0 0	1)			
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Principal
Maharshi Karve Stree Shikshan Sanetha's
Cummins College of Engineering for Women
Hingna, Nagpur-441118.

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Sr No	Name of Employee	Designation	Days	Basic	Grade Pay	Basic Revised	0 A 130%	***	CLA	TA	Special Pay	Spl. Pay	wa	Elwali Advance	Dress Salary	**	PT	W.	Ties Club	ga Starre	1	Times (bullet)	ton.	Spenie
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Dr. B. P. Joshi (Principal) MKSSS's, Cummins College of Engg. for Women Vingna, Nagpur-441110





Dr. Milind Khanapurkar Principal Maharshi Karve Stree Shikshan Sanetha's Cummins College of Engineering for Women Hingna, Nagpur-441110.

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Sr No	Employee	Designation	Present Days	Basic	Grade Pay	Basic Revised		H.R.A 20%		TA	Specia	Add.	WA	Diwali Advance	Gross e Salar		PT	п	Tea Club	Stamp	House Rent	Bus	Tota Dedu		Signature
1	Pradeep Joshi Scale 9300-34800 AGP 4800	Administrative Officer	31	18250	480	2305	3111	8 461	0 24	0 0		0 0		0 1000	6901	8 18	00 200	0	C	1	1125		312	65892.00	
	Aniruddha Bakre Scale 9300-34800 AGP 4200	Deputy Accountant	31	11470	4200	1567	0 2115	5 313	4 24	0 400		0 0		1000	0 5059	9	0 200	0	100	1	0		30	50298.00	AUSANO
3	Manish Raut 9300-34800 AGP 4300	T & P Officer	31	11450	4300	15750	21263	315	0 240	400	7200	0	C	1000	5800	3	0 200	0	100	1	0		30	1 57702.00	0000
	Pravin Selukar Scale 9300-34800 AGP 4200	Asst Librarian	31	11470	4200	15670	21155	3134	240	400	C	0	0	10000	50599	180	0 200	0	100	1	0		210	1 48498.00	2/2/10
	Ashish Chokhare Scale 5200-20200 AGP 1900	Jr. Clerk	31	9190	1900	11090	14972	2218	150	400	0	0	0	10000	38830	180	200	0	100	1	0		210	36729.00	R
	Mithun Ragenwar Scale 5200-20200 AGP 1900	Junior Clerk	31	6860	1900	8760	11826	1752	150	400	0	0	0	10000	32888	1800	200	0	0	1	0		2001	30887.00	OS.
	Swati Abdeo Scale 5200-20200 AGP 1900	Junior Clerk	31	6860	1900	8760	11826	1752	150	400	0	0	0	10000	32888	1800	200	0	100	1	0		2101	30787.00	Agri
	Mr. Alankar Joshi Scale 5200-20200 AGP 1900	Junior Library Clerk	31	6860	1900	8760	11826	1752	150	400	0	0	0	10000	32888	1800	200	0	100	1	0		2101	30787.00	To the second
	Kamlesh Puranik Scale 5200-20200 AGP 1900	Maintanance Clerk	31	6600	1900	8500	11475	1700	150	400	0	0	0	10000	32225	1800	200	0	0	1	0		2001	30224.00	No.
1	Pankaj Dolas Scale 5200-20200 AGP 1900	Junior Clerk	31	6350	1900	8250	11138	1650	150	400	0	0	0	10000	31588	1800	200	0	100	1	0	\dashv	2101	29487.00	
4	Sachin Sawarkar Scale 4440-7440 AGP 1300	Peon	31	5790	1300	7090	9572	1418	95	400	2000	0	50	5000	25625	1800	200	0	100	1	0		2101	23524.00	Sansa Sansa
4	Pravin Hirde 1440-7440 AGP 1300	Peon	31	5790	1300	7090	9572	1418	95	400	2000	0	50	5000	25625	1800	200	0	0	1	0	\dashv	2001	23624.00	
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Dr. Milind Khanapurkar Principal Maharshi Karvo Stree Shikshan Sanetha's Cummins College of Engineering for Women Mana Nanpur-4/1118.

Cummins College of Engineering for Women Hingna, Nagpur 441110 Salary for the month of October 2019 paid in October 2019

Non Teaching (Technical) Staff

-								Т	otal Ea	rnings									Tot	al Dedu	otions			_	_
ir lo	Name of Employee	Designation	Present Days	Basic	Grade Pay	Basic Revised	D.A. 135%	H.R.A. 20%	CLA	TA	Special Pay		WA	Dîwalî Advance	Gross Salary	PF	PT	п	Tea	Reven ue Stamp	Pont	Bus	Total Deduc		Signature
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1	Sunil Patil Scale 4440-7440 AGP 1600	Lab Attendent	31	5870	1600	7470	10085	1494	150	400	0	0	50	5000	24649	1800	200	0	0	1	0		200	1 22548.0	· Sul-I
	Nitrn Narwade Scale 4440-7440 AGP 1600	Lab Attendent Chemistry	31	5430	1600	7030	9491	1406	150	400	0	0	50	5000	23527	1800	200	0	100	-1	0		210	1 21426.0	Ra
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	Jagdish Gupta Scale 5200-20200 AGP 2400	Tech. Assistant	31	6980	2400	9380	12663	1876	150	400	0	0	0	10000	34469	0	200	0	100	1	0	4000	430	30168.0	Q.
	Nirmal Muley Scale 5200-20200 AGP 2400	Tech. Assistant	31	6430	2400	8830	11921	1766	150	400	0	0	0	10000	33067	0	200	0	0	1	0		201	32866.00	
5	Sachin Hargode Scale 4440-7440 AGP 1600	Lab Attendent Computer	31	4820	1600	6420	8667	1284	150	400	0	0		5000	21921	1800	200	0	0	1	0		2001	19920.00	2519
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6	Arti Puranik Scale 5200-20200 AGP 1900	Lab Asst.	31	6600	1900	8500	11475	1700	150	400	0	0	50	10000	32275	1800	200	0	0	1	0		2001	30274.00	Quanik
7	Manoj Ghaturie Scale 4440-7440 AGP 1600	Lab Attn.	31	5430	1600	7030	9491	1406	150	400	0	0	50	5000	23527	1800	200	0	100	1	0		2101	21426.00	
8	Khemraj Gripunje Scale 4440-7440 AGP 1600	Lab Attn.	31	5220	1600	6820	9207	1364	150	400	0	0	50	5000	22991	1800	200	0	100	1	0		2101	20890.00	COST COST
-	Mechanical Department									\rightarrow		-	_	_	_	-	-	-	_						()
3	Nikhil Sengar Scale 440-7440 AGP 1600 Work Shop	Lab Attendent	31	5640	1600	7240	9774	1448	150	400	0	0	50	5000	24062	1800	200	0	0	1	0		2001	22061.00	
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10	Vilas Chavan Scale 5200-20200 AGP 2800	Instructor	31	7060	2800	9860	13311	1972	150	400	0	0	0	10000	35693	1800	200	0	100	1	0	+	2101	33592.00	Mu
11	Ravindra Brujade Scale 5200-20200 AGP 2800	Instructor	31	7060	2800	9860	13311	1972	150	400	0	0	0	10000	35693	1800	200	0	0	1	0		2001	33692.06	36
12	Shyam Jawane Scale 5200-20200 AGP 2800	Instructor	31	7060	2800	9860	13311	1972	150	400	0	0	0	10000	35693	1800	200	0	100	1	0	_	2101	33592.00	7

Page 1 of 2



Principal
Maharshi Karve Stree Shikshan Sanetha's
Cummins College of Engineering for Women
Hingna, Nagpur-441118.

								1 17	otal Ear	rnings					(5		_	_	Tot	al Ded	**				-
Sr No	Name of Employee	Designation	Present Days	Basic	Grade Pay	Basic Revised	D.A. 135%	H.R.A. 20%	CLA	TA			WA	Diwali Advance	Gross Salary	PF	PT	п	Tea	Reven ue Stamp	Rent	Bus	Total	Net	Signature
	Yogesh Rudrakar Scale 5200-20200 AGP 1900	Welder	31	6600	1900	8500	11475	1700	150	400		Pay	0	10000	32225	1800	200	0			0		Deduct 2101	30124.00	de
	Nitin Sawarkar Scale 4440-7440 AGP 1300	Helper	31	5580	1300	6880	9288	1376	95	400	0	C	0	5000	23039	1800	200	0	100	1	0		2101	20938.00	
5	Maintenance Department Hauslal Yede	Wiremen	31	6860	1900	8760	11826	1752	450																SE
	Scale 5200-20200 AGP 1900		0.0			0700	11020	1752	150	400	0	C	0	10000	32888	1800	200	0	100	1	0		2101	30787.00	(5)
6	Construction Department Prashant Supsande	Site Engineer	31	44100	0	44100																			Bylen
	Consolidated 42000	Carrier Co.		3.7100	Ů	44100	0	0	0	0	0	0	0	0	44100	0	200	0	0	1	0		201	43899.06	
1	Total			136740	29800	166540	165296	24488	2195	5000			300	115000	479819										Dy









Dr. Milind Khanapurkar Principal Maharshi Karve Stres Shikshan Sanetha's Cummins College of Engineering for Women Hingna, Nagpur-441110.